

Special Meeting

March 4, 2004
3:00 p.m.

A special meeting of the Municipal Civil Service Commission convened on Thursday, March 4, 2004, at 3:00 p.m. with Priscilla Tyson, Grady Pettigrew and Mary Jo Hudson.

* * *

RE: *Administrative/Jurisdictional Reviews.*

Background Administrative Reviews
Conducted By Brenda S. Sobieck

<u>Name of Applicant</u>	<u>Position Applied For</u>	<u>BAR #</u>
Khaleeqa N. Sadiika	Police Officer	04-BR-002
Leroy K. Ludwig	Police Officer	04-BR-003
Terence Burton	Police Officer	04-BR-004
Steven Ryan Davis	Police Officer	04-BR-005
Kevin L. Huff	Police Officer	04-BR-006
Benjamin S. Leppla	Police Officer	04-BR-007

After reviewing the files of Khaleeqa N. Sadiika, Leroy K. Ludwig, Terence Burton and Benjamin S. Leppla, the Commissioners decided their names would not be reinstated to the police officer eligible list.

After reviewing the files of Steven Ryan Davis and Kevin L. Huff, the Commissioners decided their names would be reinstated to the police officer eligible list.

Review of the appeal of Martin Bateman regarding his layoff from the position of Programmer Analyst with the Department of Technology – Appeal No. 04-CA-0002.

Review of the appeal of Bridgett Bell regarding her layoff from the position of Word Processing Specialist with the Department of Finance – Appeal No. 04-CA-0003.

Review of the appeal of Charlotte Derifield regarding her layoff from the position of Purchasing Coordinator with the Department of Finance – Appeal No. 04-CA-0004.

Review of the appeal of James Elswick regarding his layoff from the position of Desktop Support Technician with the Department of Technology – Appeal No. 04-CA-0005.

Review of the appeal of Deborah Falter regarding her layoff from the position of Help Desk Representative with the Department of Technology – Appeal No. 04-CA-0006.

Review of the appeal of Cindy Fischer regarding her layoff from the position of Human Resources Assistant with the Civil Service Commission – Appeal No. 04-CA-0007.

Review of the appeal of Jeanne Gallagher regarding her layoff from the position of Personnel Analyst I with the Civil Service Commission – Appeal No. 04-CA-0008.

Review of the appeal of Christine Rice-Troutner regarding her layoff from the position of Payroll Clerk II with the Department of Development – Appeal No. 04-CA-0013.

Review of the appeal of Keith Smith regarding his layoff from the position of Security Specialist Supervisor with the Department of Public Service – Appeal No. 04-CA-0014.

The Commissioners reviewed the appeals filed on February 13, 2004, by the above employees regarding their layoff from the positions indicated.

A review of each appeal indicated that pursuant to Commission Rule XII, each of the employees' appointing authorities filed a notice in the form prescribed by the Civil Service Commission specifying the classes in which layoffs would occur and the number of employees within each class. The Commission then certified to the appointing authorities the names of those employees to be laid off. Although Columbus City Charter Section 149-1, grants the Commission jurisdiction to review the action of appointing authorities, that jurisdiction is limited to disciplinary actions. The Charter does not confer any jurisdiction upon the Commission to review the actions of appointing authorities as it relates to layoffs. The determination of whether a workforce reduction is necessary rests exclusively with the appointing authority.

Pursuant to Commission Rule XIII(1) an employee may request the review of actions taken by the Commission Executive Secretary or staff. Commission layoff procedures provide for two independent determinations prior to certifying names for layoffs. Both these calculations of seniority and bumping rights took place and Commission staff properly followed the Rules. As such, each layoff and the certification of names to appointing authorities were in compliance with Commission Rules.

For the above reasons the Commission decided to dismiss these appeals without a hearing.

* * *

RE: *Decision regarding the Status Conference – Barbara M. Horton-Alomar vs. Department of Public Safety, Division of Police, Appeal No. 03-CA-0016 – held February 23, 2004.*

At a status conference on February 23, 2004, Ms. Horton-Alomar's counsel requested a continuance of the hearing on the above appeal pending the outcome of criminal charges related to it. After consideration of the motion for continuance, the Commissioners denied the request and scheduled the pre-hearing conference to be completed on Monday, March 29, 2004. The Commissioners further scheduled the full hearing to be conducted on April 26 and April 27, 2004.

* * *

The meeting was adjourned at 3:11 p.m.

* * *